

IBPS RRB Exam 2016 - Structure and Syllabus

i. Preliminary Exam

Structure

Office Assistant (Multi Purpose):

S. No	Name of Tests	Medium of Exam	No. of Qs	Maximum Marks	Duration
1	Reasoning	Hindi/English	40	40	Composite time of 45 minutes
2	Numerical Ability	Hindi/English	40	40	
	Total		80	80	

Officer Scale-I

S. No	Name of Tests	Medium of Exam	No. of Qs	Maximum Marks	Duration
1	Reasoning	Hindi/English	40	40	Composite time of 45 minutes
2	Numerical Ability	Hindi/English	40	40	
	Total		80	80	

Syllabus

- Quantitative Aptitude:** Number Systems, Simplifications, Average, Percentages, Ratio and proportions, Partnership, Data Interpretation, Mensuration, Interest, Profit-loss, Ages, Number Series, Time & Distance, Time & Work, Alligations & Mixtures, Surds and Indices, Permutation & Combination.

- **Reasoning Ability:** Coded Inequalities, Coding & Decoding, Machine Input and Output, Alphabet, Seating arrangements, Blood Relations, Directions, Ranking & Ordering, Syllogism, Data sufficiency, Alphanumeric Series, Tabulation

ii. Main Examination

Structure

Office Assistant (Multipurpose)

S. No	Name of Tests	Medium of Exam	No. of Questions	Maximum Marks	Time
1	Reasoning	Hindi/English	40	50	Composite time of 2 hours
2	Numerical Ability	Hindi/English	40	50	
3	General Awareness	Hindi/English	40	40	
4 a*	English Language	English	40	40	
4 b*	Hindi Language	Hindi	40	40	
5	Computer Knowledge	Hindi/English	40	20	
	Total		200	200	

*candidates have to choose any one either 4a or 4b

Officer Scale-I:

S. No	Name of Tests	Medium of Exam	No. of Questions	Maximum Marks	Time
1	Reasoning	Hindi/English	40	50	Composite time of 2 hours
2	Numerical Ability	Hindi/English	40	50	
3	General Awareness	Hindi/English	40	40	
4 a*	English Language	English	40	40	
4 b*	Hindi Language	Hindi	40	40	
5	Computer Knowledge	Hindi/English	40	20	
	Total		200	200	

*candidates have to choose any one either 4a or 4b

Syllabus

- **English Language:** Synonyms, Antonyms, Analogies, Spelling Mistakes, Idioms and Phrases, One word substitutions, Sentence formation, Sentence Completion, Sentence Improvement, Sentence Reconstruction, Spotting Errors, Grammar Errors, Inappropriate Usage of Words, Sentence correction, English Comprehension, Rearrangement of words in sentence, Rearrangement of sentence in paragraph, Paragraph formation, Paragraph Completion, Fill in the blanks, Cloze tests .
- **Quantitative Aptitude:** Number Systems, Square Roots, Cube Roots, LCM And HCF Simplifications, Average, Percentages, Ratio and proportions, Data Interpretation, Mensuration, Equations, Interest, Profit-loss, Ages, Number Series, Time & Distance, Partnership, Time & Work, Data Sufficiency, Alligations & Mixtures, Permutation & Combination / Probability.
- **Reasoning Ability:** : Coded Inequalities, Coding & Decoding, Machine Input and Output, Alphabet, Circular arrangements, Linear arrangements, Blood Relations, Directions, Ranking & Ordering, Syllogism, Complex Assignments, Data sufficiency Series, Statement & Arguments, Course of Action, Cause and Effect, Statements and Conclusions.
- **General Awareness (with special reference to Banking):** Current Affairs of Last 6 Months, Banking Awareness – Indian Financial System, History of Indian Banking Industry – Structure of Indian Banking, Regulatory Bodies like – RBI, SEBI, IRDA, PFRDA, FSDC, FMC, etc. (RBI History / Functions / Roles), Indian Economy Questions, Budget Basics and Current Union Budget, International Organisations/ Financial Institutions, Indian Consitution, IBPS RRB General Awareness Books, Government Schemes – Bharat Nirman, Swavlamban, Swabhiman, etc. Other

important concepts like – BASEL, Micro Finance, Base Rate, Negotiable Instruments, Credit Rating Agencies, Financial Inclusions, Teaser Rates, GAAR, Priority Sector, Lending and all other relevant concepts.

- **Computer Knowledge:** The Internet (Concept, History, working environment, Application), History of Computers, Hardware, Software, Database Management System (DBMS), Communication (Basic Introduction), Operating System, Security Tools, Virus, Hacker, Number System, Security Tools, Virus, Hacker, MS Windows & MS Office, Networking (LAN, WAN), IBPS RRB Participating Banks, IBPS RRB Negative Marking Guideline